

# Summary

# Types of summaries

- School summary/ stand alone summary/ summary essay
  - To assess your ability to synthesize , paraphrase ideas
- Inside text summary
  - Part of a larger text (literature review, review, annotated bibliography, book chapter, etc)
- **FOCUS ON SCHOOL SUMMARY**
  - STUDY PURPOSES
  - TO INTEGRATE READING AND WRITING
  - TO HELP THE UNDERSTANDING OF THE TEXT

# STAND ALONE SUMMARY

## PARTS

### A) FIRST SENTENCE

REFERENCE + REPORTING VERB + MAIN IDEA **OF THE TEXT**

Davies (1999), in chapter 2 of his book, describes the work done by applied linguists and how this work should be focused on experience.

Davies (1999), in chapter 2 of his book, describes the work done by applied linguists and how theory and practice should be related.

# STAND ALONE SUMMARY

B) SUPPORT THE FIRST SENTENCE WITH MAIN IDEAS AVOIDING DETAILS

C) CONCLUSION (WRAP UP, CLOSURE OF THE TEXT)

## FEATURES

REPORTING VERBS

REMINDER PHRASES

The article (author) further states that ...

(Author's last name) also states/maintains/argues that ...

NEUTRAL WORDS (DO NOT SHOW YOUR OPINION)

BE CONCISE

PARAPHRASE ( NO QUOTES)

# Paraphrase sheet

# Feedback on your summaries

- Go back to their summaries , read the general comments I made
- Follow up – in the lab with tutors
- Rewrite parts of the text (choose better reporting verbs, selects parts to cut to make it more concise
- check the quality of the paraphrase